AGENDA CONSENT CALENDAR MEMO

Memorandum Date: April 30, 2025

Order Date: May 14, 2025

TO: Board of County Commissioners

DEPARTMENT: Lane County Public Works

PRESENTED BY: Dan Hurley, Public Works Director

AGENDA ITEM TITLE: ORDER/ In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Ecosort, LLC (Expense in the Amount of $120,000); Pacific Recycling, Inc. (Revenue in the Amount of $70,000); and Oregon Pacific Recycling, Inc. (Revenue in the Amount of $2,700,000)

I. MOTION

That the contracts and amendments listed in Exhibit A – May 13, 2025, are approved and the County Administrator is delegated authority to execute the approved contracts and amendments and to certify the determination of the special procurement.

DISCUSSION

A. Background Analysis

Under Lane Manual section 20.400.100, the County Administrator's authority to execute contracts and amendments is limited to contracts that do not exceed two hundred fifty thousand dollars ($250,000) in cost or revenue nor five (5) years in length. The proposed contract amendments described in the attached Exhibit A require delegation of additional authority to the County Administrator for execution. The attached contract amendments have been submitted by Public Works based upon information submitted by the identified Public Works divisions. To submit such contracts, grants, and amendments, the Department must describe how the agreements meet the criteria for consideration on the consent agenda, generally those related to:

- Contracts and contract amendments for operational expenses that are routine in nature.

- Intergovernmental Agreements (IGA) that continue an existing long-term relationship with another public entity, for substantially the same subject matter, whether as a new or extended contract.
- Extensions of existing contracts or subcontracts for not more than one year, when renewal is provided for in the terms of the original contract.
- Delegating contract signature authority to the County Administrator for contracts funded by grants or State programs.

The 1-year extension with Pacific Recycling, Inc. meets special procurement criteria in LM 20.200.130(A) for a direct award as described in the attached Individual Special Procurement Justification Form.

B. Health Implications

Details regarding the health implications and impacted areas of specific contracts are specified in the contracts described in Exhibit A.

C. Alternative Options

a. Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to execute the contracts and amendments and to certify the justification of the special procurement.

b. Do not approve the list of contracts and amendments.

II. RECOMMENDATION

Lane County Public Works recommends Option #1 – Approve the contracts and amendments listed in Exhibit A and delegate authority to the County Administrator to sign the contracts and amendments and to certify the justification of the special procurement.

III. ATTACHMENTS

Board Order
Individual Special Procurement Justification Form
Exhibit A – May 13, 2025, Contracts List

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 25-05-13-XX

In the Matter of Approving Three Public Works Contracts and Amendments and Delegating Authority to the County Administrator to Execute the Approved Contracts and Amendments for Ecosort, LLC (Expense in the Amount of $120,000); Pacific Recycling, Inc. (Revenue in the Amount of $70,000); and Oregon Pacific Recycling, Inc. (Revenue in the Amount of $2,700,000)

WHEREAS, Lane Manual Chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

WHEREAS, all of the contracts and amendments listed below have been accepted or award in accordance with the requirements of the Lane Manual, including the requirements for competitive selection; and

WHEREAS, all the projects and services covered by the contracts and amendments listed below are routine to the implementation of current County programs and services or have been previously discussed or approved by the Board; and

WHEREAS, these contracts and amendments exceed the County Administrator's authority to execute granted in Lane Manual sections 20.600.220 to 20.600.320; and

WHEREAS, the 1-year extension with Pacific Recycling, Inc. meets special procurement criteria in LM 20.200.130(A) for a direct award,

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the contracts and amendments listed in Exhibit A – May 13, 2025, are approved and the County Administrator is delegated authority to sign the approved contracts and amendments and to certify the justification of the special procurement.

ADOPTED this 13th day of May, 2025.

_____

David Loveall, Chair
Lane County Board of Commissioners

Exhibit A – Contracts List, 5/13/25

Original contract title	**Post-Collection Services for Commingle & Cardboard Recyclables from Lane County Transfer Sites**
Contractor/other party	Ecosort, LLC
New or amendment	Amendment
Description	Vendor to provide receiving, processing and marketing of commingle and cardboard collected at Lane County's transfer sites.
Expense or revenue	Expense
Amount	$120,000
Term of agreement	One year; July 1, 2025 – June 30, 2026
Previous board orders	BO #24-09-17-05
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long-term environmental benefit.
Health implications	None

Original contract title	**Scrap Metal Recycling Services**
Contractor/other party	Pacific Recycling, Inc.
New or amendment	Amendment
Description	Vendor to provide receiving, processing and marketing of scrap metal collected at Lane County's transfer sites. Extends current contract by one-month.
Expense or revenue	Revenue
Amount	$70,000
Term of agreement	One month; May 1, 2025-May 31, 2025
Previous board orders	BO #22-05-24-04, BO #19-04-16-05 (prior contracts)
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long-term environmental benefit.
Health implications	None

Original contract title	**Scrap Metal Recycling Services**
Contractor/other party	Pacific Recycling, Inc.
New or amendment	New
Description	Vendor to provide receiving, processing and marketing of scrap metal collected at Lane County's transfer sites.
Expense or revenue	Revenue
Amount	$2,700,000
Term of agreement	Three-years; June 1, 2025 – May 31, 2028
Previous board orders	BO #22-05-24-04, BO #19-04-16-05 (prior contracts)
Implications for policy	None
Board goals	Focus on strategic infrastructure maintenance and investments that have the highest return for safety, vibrant communities, and long-term environmental benefit.
Health implications	None

INDIVIDUAL SPECIAL PROCUREMENT JUSTIFICATION FORM

Commodity: Commingle & Cardboard Recycling

Method of Award: (●) Direct Award ( ) Competitive Award; describe _____

Estimated Amount: 120,000

Requestor Name: Angie Marzano **Title:** Waste Reduction Program Supervisor

Department: Waste Management Division

Date of Request: 04/28/2025

EXEMPTION: Pursuant LM 20.200.130(A) the County may utilize a special procurement for a particular contract to allow procurement other than through an otherwise applicable process providing that the alternative procedure meets the following requirements:

1. Is not related to a Public Improvement Contract.
2. Is unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts; and
   a. is reasonably expected to result in substantial cost savings to the County or to the public; or
   b. otherwise substantially promotes the public interest in a manner that could not practicably be realized by complying with normal competitive selection methods stated in LM 20.300.200(B).
3. Public notice of the approval of the special procurement is published and a seven-day protest period is permitted pursuant ORS 279B.400.

FINDINGS: Asking for a one year extension on a current Purchase Order related to Ecosort receiving, processing and marketing collected commingle and cardboard at Lane County's 15 transfer sites. On July 1, 2025 the Recycling Modernization Act will update Oregon's outdated recycling system by making system-wide investments and upgrades to facilities that receive and sort recyclable materials. Additionally, the law requires that all collected commingle and cardboard go to Certified Recycling Processing Facilities (CRPFs) and permitted reloads, like Ecosort. Because much of the end market verification has yet to happen and pricing for commingle and cardboard has yet to be communicated to local governments, it's hard to predict where these commodities will be priced at. Many of those details are in flux, the extension on the PO# gives us time to see where the Oregon markets go and what the static pricing will be.

APPROVAL: In accordance with County's delegated authority and pursuant LM 20.200.130(A) this procurement is designated as an Individual Special Procurement and will be awarded in the manner stated above.

Name: Steve Mokrohisky Title: County Administrator

Signature: _____ Date: _____